

SETTING UP SCAN TO EMAIL ON SHARP COPIERS

1 - OBTAIN THE IP ADDRESS OF YOUR COPIER

PRESS THE SETTINGS BUTTON

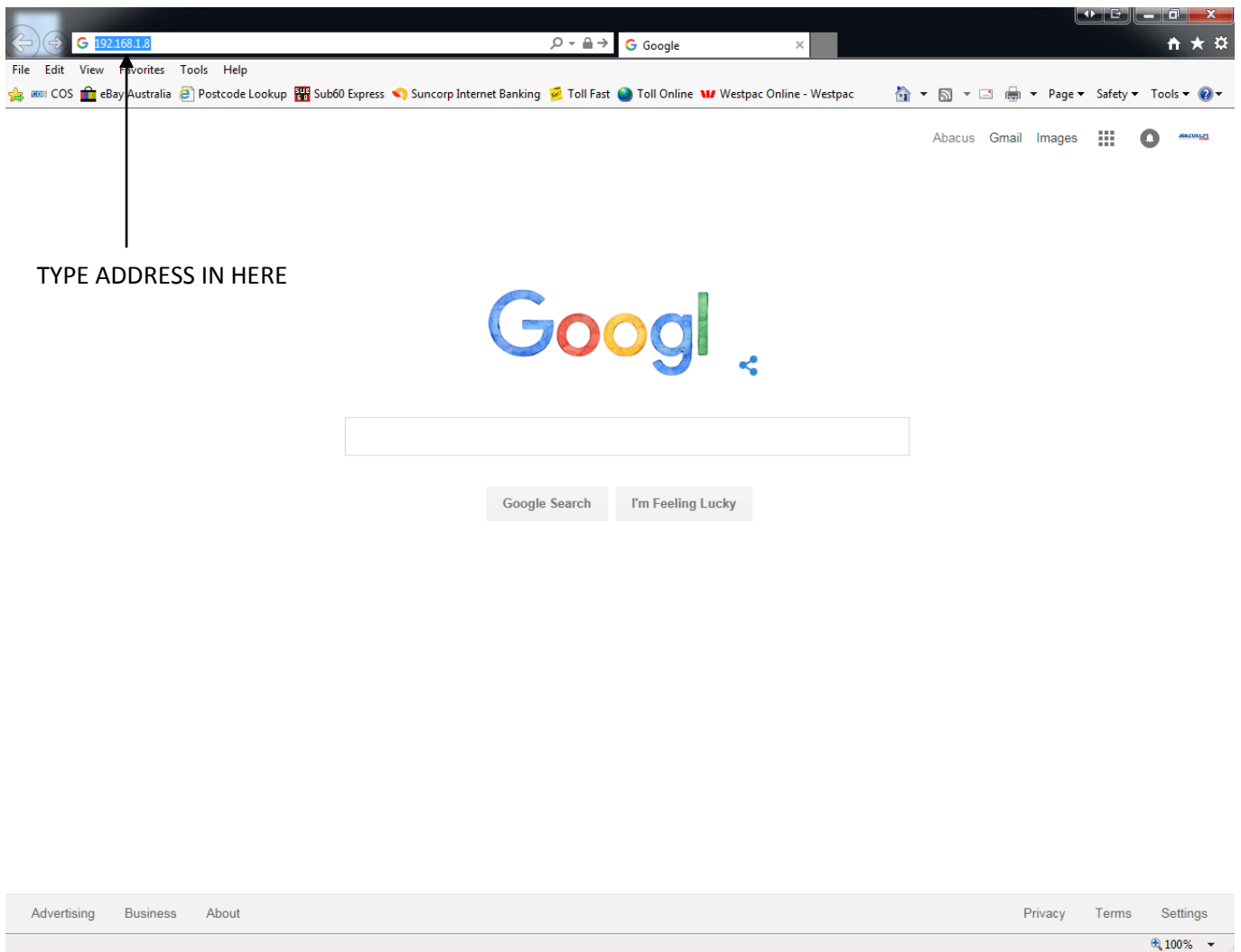
THEN LIST PRINT (USER)

THEN PRINTER TEST PAGE

THEN NIC PAGE

YOU WILL GET A PRINT OUT AND YOU NEED THE IP ADDRESS UNDER THE TCP/IP SECTION

2 - OPEN UP YOUR WEB BROWSER (MUST BE FROM A PC THAT IS CONNECTED TO THE SAME NETWORK) AND TYPE THE IP ADDRESS INTO THE ADDRESS BAR



The image shows a screenshot of a web browser window. The address bar at the top contains the IP address "192.168.1.8". Below the address bar, the Google logo is displayed in its characteristic multi-colored font. Underneath the logo is a search input field and two buttons: "Google Search" and "I'm Feeling Lucky". At the bottom of the browser window, there are links for "Advertising", "Business", and "About" on the left, and "Privacy", "Terms", and "Settings" on the right. The zoom level is set to 100%.

TYPE ADDRESS IN HERE

3 - YOU WILL NOW SEE A SCREEN SIMILAR TO THE FOLLOWING

SHARP
MX-3501N

Top Page

Update(R)

Unit Serial Number: 7503180000
Name: Not Set
Model Name: MX-3501N
Machine Location: Not Set
Current Status: Online

Display Language Setting: English
Execute(J)

Display Pattern Setting: Pattern
Execute(C)

Update(R)

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Login(P)
Help(I)

4 - CLICK ON THE LOGIN BUTTON (default password is admin)

5 - CLICK ON NETWORK SETTINGS

SHARP
MX-3501N

Top Page

Update(R)

Unit Serial Number: 7503180000
Name: Not Set
Model Name: MX-3501N
Machine Location: Not Set
Current Status: Online

Display Language Setting: English
Execute(J)

Display Pattern Setting: Pattern 1
Execute(C)

Update(R)

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Login(P)
Help(I)

6 - CLICK ON SERVICES SETTINGS

SHARP
MX-3501N

Quick Settings

User Name: Administrator Logout(L)
Help(I)

Submit(U) Update(R)

This page enables you to make the required minimum settings when connecting this system to the network.

Network Name Settings

Device Name: SC23F8D2 (Up to 15 characters)
Domain Name: Sharp-Printer (Up to 15 characters)

DNS Settings

Primary Server:
Secondary Server:
Domain Name: (Up to 64 characters)

SMTP Settings

Primary Server:
Secondary Server:
Reply E-mail Address: (Up to 64 characters)
 Enable SSL

SMTP Authentication

User Name: (Up to 32 characters)
Password: 1-32 digits
 Change Password

POP before SMTP

POP3 Server:

POP Authentication

User Name: (Up to 32 characters)
Password: 1-32 digits
 Change Password

Enable SSL

7 - CLICK ON SMTP

SHARP MX-3501N Services Settings

User Name: Administrator Logout(L) Help(I)

Update(R)

WINS SMTP SNMP
Kerberos SMTP mDNS DNS

Submit(U)

DNS Settings

Primary Server:

Secondary Server:

Timeout: 20 seconds(0-60)

Domain Name: (Up to 64 characters)

Submit(U)

Update(R)

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8 - ENTER IN YOUR DETAILS IN THE FOLLOWING BOXES

SHARP MX-3501N Services Settings

User Name: Administrator Logout(L) Help(I)

Update(R)

WINS SMTP SNMP
Kerberos SMTP mDNS DNS

Submit(U)

SMTP Settings

Primary Server:

Secondary Server:

Port Number: 25 (0-65535)

Timeout: 20 seconds(0-60)

Reply E-mail Address: (Up to 64 characters)

Enable SSL

SMTP Authentication

User Name: (Up to 32 characters)

Password: (1-32 digits)

Change Password

POP before SMTP

POP3 Server:

Port Number: 995 (0-65535)

POP Authentication

User Name: (Up to 32 characters)

Password: (1-32 digits)

Change Password

Enable SSL

Connection Test:

Annotations:

- Primary Server: ← MAIL SERVER ADDRESS ie. mail.bigpond.com
- Reply E-mail Address: ← ADDRESS OF COPIER - THIS WILL BE THE NAME OF WHO THE EMAIL COMES FROM - DOESN'T NEED TO ALWAYS BE A VALID ADDRESS
- User Name: ←
- Password: ←
- Change Password: ←

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**MAIL SERVER ADDRESS ie.
mail.bigpond.com**

**ADDRESS OF COPIER - THIS
WILL BE THE NAME OF WHO
THE EMAIL COMES FROM -
DOESN'T NEED TO ALWAYS
BE A VALID ADDRESS**

CLICK THIS IF YOU REQUIRE THE COPIER TO AUTHENTICATE WITH A USERNAME AND PASSWORD AND ENTER THE DETAILS IN THE USERNAME AND PASSWORD BOX - YOU WILL NEED TO CLICK THE CHANGE PASSWORD BOX TO BE ABLE TO ENTER A PASSWORD

SHARP
MX-3501N

User Name: Administrator [Logout\(L\)](#)
[Help\(I\)](#)

Services Settings

[Update\(R\)](#)

WINS SMTP SNMP
Kerberos Sntp mDNS DNS

[Submit\(U\)](#)

SMTP Settings

Primary Server: 211.29.132.250
Secondary Server:
Port Number: 25 (0-65535)
Timeout: 20 seconds(0-60)
Reply E-mail Address: rentalcopier@abacus.com.au (Up to 64 characters)
 Enable SSL

SMTP Authentication
User Name: sarah_pw00 (Up to 32 characters)
Password: (1-32 digits)
 Change Password

POP before SMTP
POP3 Server:
Port Number: 995 (0-65535)
 POP Authentication
User Name: (Up to 32 characters)
Password: (1-32 digits)
 Change Password

Enable SSL

Connection Test:

9 - ONCE YOU HAVE ENTERED YOUR DETAILS CLICK EXECUTE TO PERFORM A TEST

10 - IF IT SUCCESSFUL CLICK THE SUBMIT BUTTON TO SAVE THE SETTINGS