

# SETTING UP SCAN TO NETWORK FOLDER ON OKI ES8473

## 1 - OBTAIN THE IP ADDRESS OF YOUR COPIER

ON THE COPIER

PRESS THE DEVICE SETTINGS

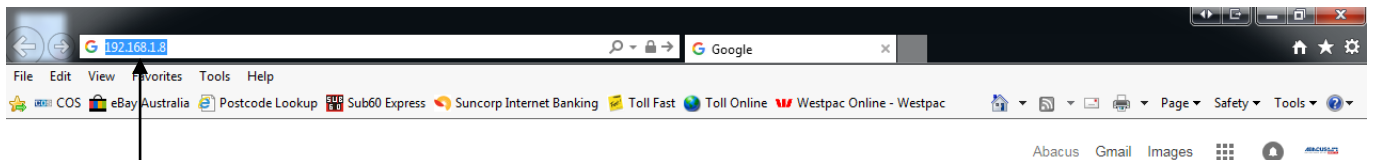
SCROLL DOWN TO SECOND PAGE

THEN VIEW INFORMATION

THEN NETWORK

NOTE THE IPV4 ADDRESS

## 2 - OPEN UP YOUR WEB BROWSER (MUST BE FROM A PC THAT IS CONNECTED TO THE SAME NETWORK) AND TYPE THE IP ADDRESS INTO THE ADDRESS BAR



TYPE ADDRESS IN HERE



Google Search

I'm Feeling Lucky

### 3 - YOU WILL NOW SEE THE FOLLOWING SCREEN

**OKI**

**ES8473 MFP** Refresh

[View Info](#) | [Direct Print](#) | [Links](#)

**View Information**

- Status
- Counter
- Supplies Life
- Network
- System

[Administrator Login](#)

**Information**

Device Name	OKI-ES8473MFP-2EAB55
IP Address	192.168.1.10
IPv6 Address	fe80:0000:0000:0000:0225:36ff:fe2e:ab55 <small>Link-Local Address</small>
	0000:0000:0000:0000:0000:0000:0000:0000 <small>Stateless Address</small>
MAC Address	00:25:36:2E:AB:55
Location	
Serial Number	AL57030126
Asset Number	
Contact Name - Administrator	
Tray1	A4 SEF
Tray2	A4 SEF
Tray3	A3
MP Tray	A4 LEF
Duplex	Installed
Hard Disk	Installed
Memory	1280 MB

**Version Information**

Firmware Version	A04.02_0_6
CU Version	04.02
PU Version	00.06.20
Network Firmware	00.34
Web Remote	00.29
Web Language	00.29

**Remaining Toner :**

- Black:  100%
- Cyan:  100%
- Magenta:  100%
- Yellow:  100%

**Print Service Enabled**

LPR	<input checked="" type="radio"/>
Port9100	<input checked="" type="radio"/>
FTP	<input type="radio"/>
IPP	<input checked="" type="radio"/>

**Setting Service Enabled**

SNMP	<input checked="" type="radio"/>
WEB	<input checked="" type="radio"/>
Telnet	<input type="radio"/>

### 4 - CLICK ON THE ADMINISTRATOR LOGIN

5 - ENTER THE USERNAME AND PASSWORD (default settings are username: admin password: aaaaa) AND CLICK OK

6 - IF THIS SCREEN APPEARS SCROLL DOWN AND CLICK SKIP OTHERWISE PROCEED TO NEXT STEP

**OKI**

**ES8473 MFP**

**Setup**

This is the first login to the Device web page.  
If you would like to perform basic setup of the device, please complete the fields, and press "OK". Otherwise press "SKIP".

**Identification**

Device Name	<input type="text" value="OKI-ES8473MFP-2EAB55"/> (Max.31 characters)
	This is the devices identity on the network (sysName, and Device Name).
Short Device Name	<input type="text" value="ES8473M-2EAB55"/> (Max.15characters)
	A maximum of 15 characters can be used (alpha/numeric characters and "-" are acceptable.)
Location	<input type="text"/> (Max.255 characters)
Asset Number	<input type="text"/> (Max.32 characters)
Contact Name - Administrator	<input type="text"/> (Max.255 characters)

**Protocol**

TCP/IP	Enable
NetBIOS over TCP	Enable <input type="button" value="v"/>

Do not show this page again.

7 - CLICK ON LIST

**OKI**

**ES8473 MFP** Refresh Status Window

[View Info](#) | [Paper Setup](#) | [List](#) | [Admin Setup](#) | [Job List](#) | [Direct Print](#) | [Transmission Settings](#) | [Links](#)

**View Information**

- Status
- Counter
- Supplies Life
- Usage Report
- Network
- System

**Information**

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IP Address	192.168.1.10
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8 - CLICK ON NEW

**OKI**

**ES8473 MFP**

[View Info](#) | [Paper Setup](#) | [List](#) | [Admin Setup](#) | [Job List](#) | [Direct Print](#) | [Transmission Settings](#) | [Links](#)

**List**

- Profile
- NetworkScan

**Profile**

New Delete Edit

Profile List:

Profile Counter 0 / 50

9 - THIS DIALOGUE BOX WILL NOW APPEAR

Profile Settings	
Profile Name	<input type="text"/> (Max.16 characters)
Protocol	<ul style="list-style-type: none"><li>CIFS</li><li>FTP</li><li>HTTP</li></ul>
Target URL	<input type="text"/> (Max.144 characters) Example: \\TESTCOMPUTER\TEST
Port Number	<input type="text" value="445"/> (1-65535)
User Name	<input type="text"/> (Max.32 characters)
Password	<input type="password"/> (Max.32 characters)
CIFS Character Set	UTF-16 ▾
Encode Communication	None ▾

10 - ENTER A PROFILE NAME ie SCAN TO DESKTOP

11 - ENTER THE DESTINATION IN THE FOLLOWING FORMAT

\\'FRONTDESK\'\'SCANS'

'FRONTDESK' = COMPUTER NAME

'SCANS' = SHARE NAME

12 - ENTER A USERNAME AND PASSWORD (if none is required use Guest as the username and leave password blank)

>> [Detail](#)

Press Submit to send changes. Press Cancel to clear changes.

13 - CLICK ON SUBMIT